Revised: September 4, 2013

LAW CLERK HIRING INFORMATION Ronald L. Ellis, United States Magistrate Judge

Chambers Contact Information:

United States District Court Southern District of New York 500 Pearl Street, Room 1970 New York, NY 10007 (212) 805-0242

Positions: Judge Ellis has completed clerkship hiring for the 2014 term. Judge Ellis will next consider applications for two one-year clerkships commencing in August/September 2015.

Rising Third-Year Students: Judge Ellis adheres to the following schedule in considering rising-3L candidates (i.e., students who will enter their third year in the fall of 2014) for post-graduation judicial law clerk positions:

<u>Application timing</u>: Candidates should apply via OSCAR, and applications will be reviewed in accordance with the 2014 Federal Law Clerk Hiring Plan.

<u>Application process</u>: Applicants should apply via OSCAR by submitting a cover letter, resume, law school transcript, undergraduate transcript, writing sample, and three letters of recommendation. The writing sample should be a legal memorandum or brief.

<u>Interviews</u>: In accordance with the Federal Law Clerk Hiring Plan, Judge Ellis will contact applicants to schedule interviews, which will take place no earlier than the 2014 Federal Law Clerk Hiring Plan Release Date.

Offers: In accordance with the Federal Law Clerk Hiring Plan, clerkship offers to rising 3L's will be made no earlier than the 2014 Federal Law Clerk Hiring Plan Release Date.

Graduates: The Federal Law Clerk Hiring Plan does not apply to graduates or students who will have graduated by June 2014. Those applicants may submit applications at any time, but they will not be reviewed until the 2014 Federal Law Clerk Hiring Plan Release Date.

•